



PTCREW

PIEDMONT TRIAD COMMERCIAL REAL ESTATE WOMEN
A chapter of CREW NETWORK®

PRESIDENT ELECT RESPONSIBILITIES

(August 17, 2015)

Goal

To serve at the pleasure of the Board of Directors in capacity as President Elect

Tasks

- 1) Serve as Chapter Delegate at CREW Network Leadership Summits (3 per year)
- 2) In absence of President, lead monthly Board of Director meetings, Programs and Special Events
- 3) Prepare the calendar for the next year (with the help of the President) – to be issued at the annual October Members Only Meeting
- 4) Lead the Nominating Committee
- 5) Involvement in Member Orientation Fair

Timeframe

- Lead the November and December events
- January through October of the following year

Other

- Pass information in an organized fashion to incoming President Elect (suggest a notebook or binder)
- All recent information to be saved on Dropbox (log in and password to be provided by Secretary or President)



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